

Marshfield Affordable Housing Trust
Meeting Minutes
September 21, 2023

PRESENT: Fred Monaco
Cecilia Delgadillo
Mark Huber
Kerry Richardson
Lynne Fidler
Michael Maresco

ABSENT: Cody Rohland

ALSO PRESENT: Karen Horne, Housing Coordinator

1. Call to order/ Roll Call

Meeting was called to order by Fred Monaco at 6:17pm

2. Organization of the Trust Leadership

The first order of business for the newly formed housing trust was the election of the Chair, Vice Chair, Treasurer, and Clerk.

- Lynne Fidler made a motion to nominate Fred Monaco as chair. Michael Maresco seconded. The vote was 6-0.
- Kerry Richardson suggested Cecilia Delgadillo should be treasurer and Cecilia Delgadillo suggested Kerry Richardson should be treasurer. Lynne Fidler asked that Kerry and Cecilia provide a brief personal background to help determine who would be best for treasurer. Cecilia has some payroll and bookkeeping experience and she has served on several executive boards. Kerry has worked in insurance analyzing financial statements and has helped review the books at the Sanctuary Church. Kerry Richardson suggested Cecilia Delgadillo be nominated as Treasurer considering Cecilia has more experience in the financial roles needed by the Trust. Lynne Fidler made a motion to nominate Cecilia Delgadillo for treasurer and Michael Maresco seconded the motion. The vote was 6-0.
- Kerry Richardson made a motion to nominate Cody Rohland as Vice Chair. Michael Maresco seconded the motion. The vote was 6-0.
- Fred Monaco made a motion to nominate Mark Huber as Clerk. Michael Maresco seconded the motion. The vote was 6-0.

3. Discussion of potential technical assistance grant application

Michael Maresco said that there was a grant available through the Massachusetts Housing Partnership called the Affordable Housing Trust Fund Intensive Technical Assistance Program. The grant is available to support an existing affordable housing trust with a 10-month goal or project. The application deadline is October 2, 2023. Karen Horne stated at one of the first steps that the

Housing Trust should accomplish is the development of an Action Plan. There was discussion about possible grant application ideas. Trust members agreed that a grant application would be submitted to request assistance with the development of an action plan which would include goals, tasks, schedule, and responsibilities. Michael Maresco said he would call Shelly Goehring at the Massachusetts Housing Partnership to ask about the application process,

4. Minutes from Housing Partnership Meeting – 6/22/2023

Kerry Richardson made a motion to approve the Housing Partnership June 22, 2023 meeting minutes. Lynne Fidler seconded the motion. The vote was 6-0.

5. Motion to Adjourn

Fred Monaco made a motion to adjourn. Lynne Fidler seconded. The vote was 6-0. The meeting was adjourned at 6:53pm.

Next Housing Trust meeting was scheduled for October 26, 2023 at 7pm.