

**MARSHFIELD HOUSING AUTHORITY  
GRACE RYDER COMMUNITY ROOM  
17 TEA ROCK GARDENS  
MARSHFIELD, MA 02050  
BOARD OF COMMISSIONERS MEETING, April 4, 2023, 5:00PM**

A Regular Meeting of the Marshfield Housing Authority was duly called and held on Tuesday, April 4, 2023, at 5:00 p.m. and upon a call of the roll, the following Commissioners were found Present and Absent:

Present

Kevin Cantwell

John Daley

Kerry Richardson

Cecilia Delgadillo-Calbimonte

Absent

Helen Bennett

**Tenant's Association**

John Murray reported that the Association purchased a mat for under the chair in the community room so that the rollers on the chair will not be an issue. He thanked the Board and the Executive Director for the free taxi rides and all the good things happening. Thank you extended to the Board for the concert tickets and the transportation provided. The concert was a "winner". Nomination boxes for upcoming election of officers for the Association will be put out, please pass the word for nominations. The Association would also like to thank St. Christine's Parish for the Easter meals.

**Approval of Minutes of the March 7, 2023, Regular Board Meeting**

Commissioner Richardson made a motion, seconded by Commissioner Cantwell, to approve the Minutes of the March 7, 2023, Regular Board Meeting. The motion passed unanimously.

**Finance Report**

Commissioner Richardson made a motion, seconded by Commissioner Cantwell, to approve the Accounts Payables and the Payments, check numbers 15235-15288, totaling \$93,791.60. The motion passed unanimously.

Commissioner Richardson made a motion, seconded by Commissioner Cantwell to Nominate Commissioner Delgadillo-Calbimonte to serve on the Marshfield Housing Partnership Committee (MPH). The motion passed unanimously.

Commissioner Cantwell made a Motion, seconded by Commissioner Delgadillo-Calbimonte to Approve the Annual Plan for FY24 and Authorize the Executive Director to submit the Plan to DHCD for approval. (Annual Plan attached). The motion passed unanimously.

Commissioner Cantwell made a Motion, seconded by Commissioner Delgadillo-Calbimonte to Approve the FY24 Capital Improvement Plan (CIP) included in the FY23 Annual Plan and Authorize the Executive Director to submit the Plan to DHCD for approval. (CIP is part of the Annual Plan. The motion passed unanimously.

## **Executive Director's Report**

Mr. Marathas reported on the following:

- Vacancy 21B completed
- 5 Grace Ryder unit completed turnover, floor replacement
- Food delivery from Boston Greater Food Bank
- Fire alarm inspection at Tea Rock Building 7 & 8, Grace Ryder 1-10
- Bug treatment in Congregate 2, completed second follow up
- Transported tenants to Air Force Band Concert, complimentary tickets from Commissioner Richardson
- Shower valve project is on going
- Repaired two main blockages, Bldgs 1 & 6. Please DON'T flush wipes.
- CHAMP is being processed to in-house in Quincy Housing Authority to create more efficiency
- MHA received and AWARD from DHCD for a Resident Service Coordinator for 20 hours per week, a 5 year grant!!!!

There being no further business, Commissioner Daley made a motion, seconded by Commissioner Cantwell to adjourn. The motion passed unanimously, and the meeting adjourned at 5:27 p.m.

Respectfully submitted,

Colleen M. Whalen  
Assistant Executive Director